



APPLICATION SUBMISSION INSTRUCTIONS & CHECKLIST

Please complete all sections of the application as thoroughly as possible. All information is kept confidential. Submitting an application does not guarantee financial assistance. Applications will be denied if all required files and documentation are not provided. All applications are reviewed confidentially.

— Submission Checklist —

- All required sections completed**
- Application signed and dated**
- Contact information provided**
- Financial need clearly described**
- Supporting Documentation (Proof of Diagnosis, most recent**

— Supporting Documentation—

- Proof of Diagnosis (doctor or hospital letter)**
- Most recent medical bill or estimate**
- Any other documents supporting your requests**

— Submission Methods—

Email: DePaoleraFoundation@gmail.com

Mail:

**Matthew W. DePaolera Foundation
Attn: Maria DePaolera
14 Pillar Drive
Rockaway, NJ 07866**

Questions? Contact Maria DePaolera at 973-943-3716